

# Plymouth's HOMETOWN HOLIDAY PARADE

## 2011 Guidelines

**Parade Date: Saturday, Dec 3 - Entry Deadline: Friday, Nov 18<sup>th</sup>\***

### General Information

- All Participants must be registered with the Hometown Parade Committee using the Parade Registration form.
- Registration forms for motorized vehicles must have a certificate of insurance attached showing the limits of liability insurance.
- All Motorized Vehicles must be registered and inspected. Drivers must be properly licensed for the vehicle operated.
- All entries must be in good taste and suitable for family entertainment.
- Floats shall not be more than 35 feet long and no more than 14 feet high.
- The Holiday Parade Committee, Plymouth Rotary, and the Town of Plymouth will not be liable for any damage, theft, loss of property, or injury. Each applicant and participant assumes all liabilities associated with his or her participation.
- The Parade Committee and/or Plymouth Police reserve the right to refuse participation to those not complying with these guidelines.

### Safety Information

- In case of extreme weather, the Parade will be cancelled. If so, the Parade will not be rescheduled. Information about a cancellation the day of the Parade may be obtained from the Plymouth Chamber of Commerce at 536-1001 or the Plymouth Police Dept at 536-1804. Cancellation notices will be broadcast on WPNH 100.1 FM, WLNH 98.3 FM and WLKZ 105 FM.
- No person may use any type of vehicle with protruding or outrigger wheels in a parade unless the vehicle is suitably modified to protect both riders and pedestrians from the wheel assembly RSA 265:108a I (a)
- At least one adult, other than the driver, shall supervise children riding on a vehicle in a parade and have a reasonable means of immediate communication with the driver. The number of adults supervising the children shall not be less than one adult per every 4 children and sufficient to ensure that each child is visible to a supervising adult. RSA 265:108-a I (b)
- Children riding on a vehicle in a parade shall remain entirely within the perimeter of the vehicle and, if standing, shall be reasonably protected from probable injury if the vehicle suddenly starts or stops. RSA 265:108-a I (c)
- No candy, or articles of any sort may be thrown from moving vehicles or floats to spectators. If you have walkers passing out candy, flyers, etc, they must walk behind the crowds, on the sidewalks.
- Portable generators will be securely mounted and a fire extinguisher shall be available.
- Parade participants are prohibited from using alcohol or drugs before or during the Parade.
- Smoking is prohibited anywhere near a float.
- An informational & safety clinic will be held at the Pease Library on Friday Nov, 18<sup>th</sup> 6:00 PM. One representative of each parade participant is required to attend to ensure that our parade will be organized, fun and safe. The clinic will last less than 1 hour.
- Entrants registering after Nov 18th must contact Lt Lefebvre at Plymouth Police for a safety briefing before registration can be accepted.

- Plymouth Police will inspect all floats and other parade entrants for compliance with these guidelines and state law. Participants who do not comply will not be allowed to march.

## Parade Line-up

- Line-up positions will be assigned by Friday, November 25th. The contact person listed on your entry form will be called to give them the line-up number and general location. Upon arrival, you will be directed to your assigned spot.
- The Parade starts at 5:00 PM. All parade participants must be lined up and assembled no later than 4:30 PM.
- The Parade Line-up will be on Green Street. You must access Green Street by way of Main Street Bakery, crossing the railroad tracks at the Senior Center. No access will be allowed from Bridge Street (north). Only parade floats and participants will be allowed access. Parking for participants will not be available on Green Street. All entries must check in upon arrival on Green Street.
- Children and other parade participants may be dropped off by the Bakery-side of the Senior Center. A parade volunteer will be on hand to guide each child to his or her parade line-up position. Drop-off vehicles will then be directed to exit via the alleyway behind the Senior Center. If your group has a large number of children being dropped off, you should pre-position a contact person at the drop-off point to meet them. To avoid congestion, parents should consider planning to park elsewhere, and walk with their child to Green Street.
- No float or vehicle may be left unattended at any time while waiting for the Parade to start.

## Animals

- Animals must be under control at all times in order to march. The Parade Committee, in the interest of safety, reserves the sole judgment of whether an animal is in control.
- Parade participants will be responsible to pick up all waste. The Parade Committee will check each animal entry to ensure that it has this required clean-up crew with a suitable “pooper scooper”.
- Animals riding on floats should be tethered to the float.

## Parade Route

- The Parade begins on Green Street, left on Bridge Street, left again onto Main Street, then proceeds south to the intersection of Warren Street (Just past Rite Aide). Please exit the parade via Warren Street.
- Once the parade starts, you may not make any stops! When passing the reviewing stand, you may slow your pace. Dance troops must perform their routines while maintaining forward motion.
- Do not stop to dismantle your float until you arrive at Warren Street, your activity will slow the process of the whole parade!
- Santa will be riding a fire truck at the end of the parade, and will complete the entire parade route. Afterwards, Santa will visit with the children at the Senior Center. Visitors for Santa should plan to walk to the Senior Center to avoid parking and traffic congestion. Fireworks will begin after Santa arrives at the Senior Center.

**Thank you for joining the Hometown Holiday Parade. We appreciate your hard work in preparing and your cooperation with these guidelines.  
Questions? Contact Kelly at 536-8228**